



# California Dressage Society Scholarship Guidelines

Chapters and members are encouraged to apply for scholarships.

The members are:

Heather Neely.....	714-638-1507	Lisa Beckett Torgersen .....	530-549-3422
Wendy Mattes (Liaison).....	650-948-2749	Laurie Daniel Smith .....	510-724-5438
Carolyn Doran (Chair).....	323-669-1181	Mary Narayan .....	831-626-3810
Mary Schrader .....	415-479-3104		

## POLICIES & PROCEDURES

Applications are available from the Central Office only and not through individual committee members.

The following are the current policies and procedures of the scholarship committee (2008).

1. Scholarships will be awarded on the basis of merit of the proposal. All applications will be evaluated on a year by year basis. Each application will be evaluated afresh without regard to prior awards.
2. All applications must be typed. No handwritten applications will be accepted. You may email your applications to the Central Office at paula@california-dressage.org.
3. Application can be submitted anytime. If a particular application is denied it can be resubmitted for consideration at subsequent meetings. Scholarships may be considered after the fact for activities already held when those activities are judged to meet the criteria of need and merit.
4. All chapters must submit a current Treasurer's report with their applications.
5. The scholarship committee would like to encourage reduction of auditor fees to help attendance at educational events.
6. Scholarships will be awarded to CDS Chapters or CDS members who are domiciled in the State of California or Nevada.
7. The scholarship committee will hold one face-to-face meeting per year at the Annual Meeting of the California Dressage Society. Applications will be considered every two months by conference call meetings if the number of applications warrant.
8. In order to conduct business the scholarship committee must have a quorum of members present, whether personally present or present telephonically. A quorum is four out of six committee members.
9. All deliberations and applications of the committee will be absolutely confidential. All deliberations will be held in closed sessions.
10. At the first meeting of the year, the scholarship committee will determine the money available for rider education scholarships and educational scholarship.
11. The amount available for scholarship will comprise 75% of the prior year's interest income and dividend income earnings. The remaining 25% will be returned to the capital of the scholarship fund.
12. All individual donations will be deemed donations to capital unless stipulated otherwise by the donor at the time of making the donation.
13. The committee will not invade capital to award scholarships except in extraordinary circumstances.

## Scholarship Forms Available

### Educational Event – no deadline

For educational events sponsored by a Chapter / group / individual.

### Hans Moeller Memorial Scholarship \$1500 – deadline April 30

Individual rider scholarship, applicants must be 30 years of age or older and have competed at Third Level or above. A rider may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply.

### Jane Jackson Scholarship \$1500 – deadline April 30

Individual rider scholarship, applicants must be under 30 years of age and have competed at Third Level or above. A rider may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply.

### Carol Plough Youth Scholarship Fund \$500 – deadline April 30

Individual rider scholarship, applicants must be 21 years of age or under, riding at First Level or above. Candidates are required to submit an application which describes what education the grant will be used for and include the candidates' contributions to CDS. Applications will also require a letter of recommendation from an instructor or equestrian professional.

### Sharon Carpenter Scholarship Fund

For a Pomona member over 21 years of age, who has shown Training Level or above and who has volunteered for the Chapter.

### Linda O'Carroll Fund

Open ended scholarship, need based for Adult Amateur with volunteer hours.

~ for an application and information on specific scholarships ~ [www.california-dressage.org](http://www.california-dressage.org)

~ Contact the CDS Central Office (831) 659-5696 for an Application ~

Please note that there is a separate program for Travel Grants. Applications for and information on Travel Grants may be obtained from the CDS Central Office.

1/4/2009



## California Dressage Society Scholarship Application

### Educational Event or Activity

Please submit the following information in typewritten form.

Today's Date  
Contact Name  
Address  
CDS member number  
Phone, Fax, and Email

Who is the sponsoring Chapter, Group or Person, including any co-sponsor?  
Is this a CDS Chapter activity? If so, which Chapter?  
If this is not a Chapter activity, where will the proceeds go? If any portion of the proceeds are going anywhere other than to a Chapter, identify to whom and what portion.  
Chapter Name  
Date of activity  
Amount requested  
Location of activity  
Name of Educator  
Include a paragraph describing the activity  
Include a paragraph describing the educational objectives  
Estimated attendance  
Is there an auditor fee? If so, how much.  
Include a list of sources of funds and/or other economic contributors.  
Attach a proposed budget.  
Attach a proposed program outline.

An accounting and response form are due within 60 days of the event.

Please mail or email to:  
Attention Scholarship Committee  
CDS Central Office  
P O Box 417, Carmel Valley, CA 93924  
paula@california-dressage.org



## California Dressage Society Scholarship Application

### Individual Event or Activity

Please submit the following information in typewritten form.

Today's Date

Name of applicant

Address

CDS member number

Phone, Fax, and Email

Age of applicant.  Under 18  Over 18.

Date of activity

Amount requested

Location of activity

Include a paragraph describing the activity

Include a paragraph describing the educational objectives

List the Instructors or Presenter.

Estimated attendance

Is there an auditor fee? If so, how much.

Include a list of sources of funds and/or other economic contributors.

Attach a proposed budget.

Attach a proposed program outline.

An accounting and response form are due within 60 days of the event.

Please mail or email to:

Attention Scholarship Committee

CDS Central Office

P O Box 417, Carmel Valley, CA 93924

[paula@california-dressage.org](mailto:paula@california-dressage.org)



## California Dressage Society Scholarship Application

### Jane Jackson

Individual rider scholarship, applicants must be under 30 years of age and have competed at Third Level or above. One may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply. \$1,500.

Please submit the following information in typewritten form. Deadline April 30.

Today's Date

Name of applicant

Must be 30 years or younger

Address

CDS member number

Phone, Fax, and Email

Date of birth

How long have you been a CDS member?

What Chapter do you belong to?

Please attach a list of your accomplishments at the CDS Junior Championships, USA Equestrian Junior Championships, North American Young Rider's Championships or other competitions and what years you competed in them.

What is the highest level you have competed and at what level are you currently competing?

Please attach a list of your recent competitive record.

Please list any USDF medals you hold.

Attach a description of any volunteer activities and/or other contributions to CDS.

Please list any other dressage scholarships for which you have applied.

Include a detailed history of your previous instructors and clinicians, including how long you have trained with them.

Please mail or email to:

Attention Scholarship Committee

CDS Central Office

P O Box 417, Carmel Valley, CA 93924

paula@california-dressage.org



## California Dressage Society Scholarship Application

### Hans Moeller

Individual rider scholarship, applicants must be 30 years of age or older and have competed at Third Level or above. One may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply. \$1,500.

Please submit the following information in typewritten form. Deadline April 30.

Today's Date

Name of applicant

Must be over 30 years of age

Address

CDS member number

Phone, Fax, and Email

Date of birth

How long have you been a CDS member?

What Chapter do you belong to?

Please attach a paragraph describing the purpose of the scholarship and your educational objectives.

Include a detailed history of your current and previous instructors and clinicians, including how long you have trained with them.

Please attach a list of your accomplishments at the CDS Championships, USDF Championships, or other competitions and what years you competed in them.

What is the highest level you have competed and at what level are you currently competing?

Please attach a list of your recent competitive record.

Please list any USDF medals you hold.

Attach a description of any volunteer activities and/or other contributions to CDS.

Please list any other dressage scholarships for which you have applied.

Please mail or email to:

Attention Scholarship Committee

CDS Central Office

P O Box 417, Carmel Valley, CA 93924

paula@california-dressage.org



## California Dressage Society Scholarship Application

### Carol Plough

Individual rider scholarship, applicants must be 21 years of age or under, riding at First Level or above. Candidates are required to submit an application which describes what education the grant will be used for and include the candidates' contributions to CDS. Applications will also require a letter of recommendation from an instructor or equestrian professional. The amount awarded will be increased as the fund grows.

Please submit the following information in typewritten form. Deadline April 30.

Name of applicant

Today's Date

Address

CDS member number

Phone, Fax, and Email

Date of birth

How long have you been a CDS member?

What Chapter do you belong to?

Please attach a paragraph describing the purpose of the scholarship and your educational objectives. Include a detailed history of your current and previous instructors and clinicians, including how long you have trained with them.

Please attach a letter of recommendation from an instructor or equestrian professional.

Please attach a list of your accomplishments at the CDS Championships, USDF Championships, or other competitions and what years you competed in them.

What is the highest level you have competed and at what level are you currently competing?

Please attach a list of your recent competitive record.

Please list any USDF medals you hold.

Attach a description of any volunteer activities and/or other contributions to CDS.

Please list any other dressage scholarships for which you have applied.

Please mail or email to:

Attention Scholarship Committee

CDS Central Office

P O Box 417, Carmel Valley, CA 93924

paula@california-dressage.org

# California Dressage Society Scholarship Application

## Sharon Carpenter-Pomona Chapter

**Sharon Carpenter-Pomona Chapter Scholarship** \$500 – deadline April 30. The scholarships will be dispersed in awards of \$500 as allowed by the amount available. For example, an available amount of \$1,200 will result in two \$500 scholarships awarded with the remaining \$200 returning to the fund.

Individual rider scholarship, applicants must be 21 years of age or over, a member of Pomona Chapter for minimum one year, competed at Training level or above within the last three years and have contributed to the Pomona Chapter in a volunteer capacity within the last three years. Individuals who are amateurs or professionals may apply. Candidates are required to submit an application which describes for what education the grant will be used.

Please submit the following information in typewritten form.  
Deadline April 30.

- Today's Date
- Name of applicant
- Date of birth
  - o Must be 21 years or older
- Address
- Phone, Fax, and Email
- CDS member number
  - o Must be a Pomona Chapter member
- How long have you been a CDS member?
- Please attach a paragraph describing the purpose of the scholarship and your educational objectives. Include a detailed history of your current and previous instructors and clinicians, including how long you have trained with them.
- Please attach a list of your accomplishments at the CDS Championships, USDF (United States Dressage Federation) Championships, or other competitions and what years you competed in them.
- What is the highest level you have competed and at what level are you currently competing?
- Please attach a list of your recent competitive record.
- Please list any USDF medals you hold.
- Attach a description of all of your volunteer activities and/or other contributions to CDS-Pomona Chapter.
- Please list any other dressage scholarships for which you have applied.

Please mail or email to:  
Attention Scholarship Committee  
CDS Central Office  
P O Box 417, Carmel Valley, CA 93924  
paula@california-dressage.org

6/4/2010



## California Dressage Society Scholarship Application

### Response Form

Please submit the following information in typewritten form.

Today's Date

Contact Name

Address

CDS member number

Phone, Fax, and Email

Who was the sponsoring Chapter, Group or Person?

Date the activity was held.

Amount received from the scholarship committee.

Include a paragraph describing the event

Include a paragraph describing the participants reactions, was the event well received?

How many people attended?

Attach an accounting.

An accounting and this response form are due within 60 days of the event.

Please mail or email to:

Attention Scholarship Committee

CDS Central Office

P O Box 417, Carmel Valley, CA 93924

paula@california-dressage.org