



California Dressage Society Scholarship Guidelines

Chapters and members are encouraged to apply for scholarships.

The members are:

Heather Neely.....	714-638-1507	Susan Wren	209-365-1511
Liz Lewis (Liaison).....	925-229-2200	Laurie Daniel Smith (Chair).....	510-672-3260
Janet Curtis	949-831-5658	Ellen Corob	805-544-7151
Mary Schrader	415-479-3104		

POLICIES & PROCEDURES

Applications are available from the Central Office only and not through individual committee members.

The following are the current policies and procedures of the scholarship committee (2011).

- Scholarships will be awarded on the basis of merit of the proposal. All applications will be evaluated on a year by year basis. Each application will be evaluated afresh without regard to prior awards.
- All applications must be typed. No handwritten applications will be accepted. You may email your applications to the Central Office at paula@california-dressage.org.
- Application can be submitted anytime. If a particular application is denied it can be resubmitted for consideration at subsequent meetings. Scholarships may be considered after the fact for activities already held when those activities are judged to meet the criteria of need and merit.
- All chapters must submit a current Treasurer's report with their applications.
- The scholarship committee would like to encourage reduction of auditor fees to help attendance at educational events.
- Scholarships will be awarded to CDS Chapters or CDS members who are domiciled in the State of California or Nevada.
- The scholarship committee will hold one face-to-face meeting per year at the Annual Meeting of the California Dressage Society. Applications will be considered 4 times / year by conference call meetings if the number of applications warrant.
- In order to conduct business the scholarship committee must have a quorum of members present, whether personally present or present telephonically. A quorum is four out of six committee members.
- All deliberations and applications of the committee will be absolutely confidential. All deliberations will be held in closed sessions.
- At the first meeting of the year, the scholarship committee will determine the money available for rider education scholarships and educational scholarship.
- The amount available for scholarship will comprise 75% of the prior year's interest income and dividend income earnings. The remaining 25% will be returned to the capital of the scholarship fund.
- All individual donations will be deemed donations to capital unless stipulated otherwise by the donor at the time of making the donation.
- The committee will not invade capital to award scholarships except in extraordinary circumstances.

Scholarship Forms Available

Educational Event – no deadline

For educational events sponsored by a Chapter / group / individual.

Hans Moeller Memorial Scholarship \$1500 – deadline April 30

Individual rider scholarship, applicants must be 30 years of age or older and have competed at Third Level or above. A rider may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply.

Jane Jackson Scholarship \$1500 – deadline April 30

Individual rider scholarship, applicants must be under 30 years of age and have competed at Third Level or above. A rider may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply.

Carol Plough Youth Scholarship Fund \$500 – deadline April 30

Individual rider scholarship, applicants must be 21 years of age or under, riding at First Level or above. Candidates are required to submit an application which describes what education the grant will be used for and include the candidates' contributions to CDS. Applications will also require a letter of recommendation from an instructor or equestrian professional.

Sharon Carpenter Scholarship Fund– deadline April 30

For a Pomona member over 21 years of age, who has shown Training Level or above and who has volunteered for the Chapter.

Linda O'Carroll Fund– deadline April 30

Open ended scholarship, for Adult Amateur Program.

~ for an application and information on specific scholarships ~ www.california-dressage.org

~ Contact the CDS Central Office (831) 659-5696 for an Application ~

Please note that there is a separate program for Travel Grants. Applications for and information on Travel Grants may be obtained from the CDS Central Office.

10/4/2011



California Dressage Society Scholarship Application

Educational Event or Activity

Please submit the following information in typewritten form.

Today's Date

Contact Name

Address

CDS member number

Phone, Fax, and Email

Who is the sponsoring Chapter, Group or Person, including any co-sponsor?

Is this a CDS Chapter activity? If so, which Chapter?

If this is not a Chapter activity, where will the proceeds go? If any portion of the proceeds are going anywhere other than to a Chapter, identify to whom and what portion.

Chapter Name

Date of activity

Amount requested

Location of activity

Name of Educator

Include a paragraph describing the activity

Include a paragraph describing the educational objectives

Estimated attendance

Is there an auditor fee? If so, how much.

Include a list of sources of funds and/or other economic contributors.

Attach a proposed budget.

Attach a proposed program outline.

Attach a current copy of the Chapter Bank Statement

An accounting and response form are due within 60 days of the event.

Please mail or email to:

Attention Scholarship Committee

CDS Central Office

P O Box 417, Carmel Valley, CA 93924

paula@california-dressage.org

10/4/2011



California Dressage Society Scholarship Application

Jane Jackson

Individual rider scholarship, applicants must be under 30 years of age and have competed at Third Level or above. One may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply. \$1,500.

Please submit the following information in typewritten form. Deadline April 30.

Today's Date
Name of applicant
Address
Phone, Fax, and Email
Date of Birth
CDS member number

- How long have you been a CDS member? What Chapter do you belong to?
- Please include a paragraph describing the purpose for which you intend to use the scholarship funding. What are your educational objectives / goals, or other undertakings that the funding would help you to accomplish? Will this funding enable you to contribute to the dressage community at large?
- Please include a list of your accomplishments in CDS Championships / Competitions, other regional or national championships / competitions, and the years that you participated in the events. Also include other dressage related recognitions or awards that you have received and the year in which you received it.
- Include a brief history of your previous instructors and clinicians, and the years in which you trained with them.
- Include a brief history of your recent competition record if not already covered.
- Please list any USDF medals that you hold.
- Please list any other dressage scholarships for which you have applied this year. (CDS or other).

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California Dressage Society Scholarship Application

Hans Moeller

Individual rider scholarship, applicants must be 30 years of age or older and have competed at Third Level or above. One may receive this scholarship AND a competition travel grant the same year. Individuals who are amateurs or professionals may apply. \$1,500.

Please submit the following information in typewritten form. Deadline April 30.

Today's Date
Name of applicant
Address
Phone, Fax, and Email
Date of Birth
CDS member number

- How long have you been a CDS member? What Chapter do you belong to?
- Please include a paragraph describing the purpose for which you intend to use the scholarship funding. What are your educational objectives / goals, or other undertakings that the funding would help you to accomplish? Will this funding enable you to contribute to the dressage community at large?
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California Dressage Society Scholarship Application

Carol Plough

Individual rider scholarship, applicants must be 21 years of age or under, riding at First Level or above. Candidates are required to submit an application which describes what education the grant will be used for and include the candidates' contributions to CDS. Applications will also require a letter of recommendation from an instructor or equestrian professional. The amount awarded will be increased as the fund grows.

Please submit the following information in typewritten form. Deadline April 30.

Today's Date
Name of applicant
Address
Phone, Fax, and Email
Date of Birth
CDS member number

- How long have you been a CDS member? What Chapter do you belong to?
- Please include a paragraph describing the purpose for which you intend to use the scholarship funding. What are your educational objectives / goals, or other undertakings that the funding would help you to accomplish? Will this funding enable you to contribute to the dressage community at large?
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10/4/2011



California Dressage Society Scholarship Application

Response Form

Please submit the following information in typewritten form.

Today's Date
Contact Name
Address
CDS member number
Phone, Fax, and Email

Who was the sponsoring Chapter, Group or Person?

Date the activity was held.
Amount received from the scholarship committee.

Include a paragraph describing the event
Include a paragraph describing the participants reactions, was the event well received?
How many people attended?

Attach an accounting.

An accounting and this response form are due within 60 days of the event.

Please mail or email to:
Attention Scholarship Committee
CDS Central Office
P O Box 417, Carmel Valley, CA 93924
paula@california-dressage.org

10/4/2011

To: CDS Scholarship Grant Committee

Date of Application: _____

From: _____
(name of chapter or sponsoring organization)

Re: Proposed Budget for Educational Event

Event Name: _____

Date(s) of Event: _____

Location of Event: _____

Name of Event Coordinator: _____ Phone No.: _____

Email address: _____

ESTIMATED INCOME	Estimated	Actual
15-20 Auditors @ \$_____ each	_____	_____
6-10 Participant Riders @ \$_____ each	_____	_____
CDS Scholarship Grant	_____	_____
Other income: _____	_____	_____
Total Estimated Income	_____	_____

ESTIMATED EXPENSES	Estimated	Actual
Instructor's Fee	_____	_____
Instructor's Meals	_____	_____
Instructor's Transportation	_____	_____
Hotel Room	_____	_____
Airfare	_____	_____
Hotel Conference Room (rental)	_____	_____
Equipment Rental	_____	_____
Insurance Fee	_____	_____
Office Supplies	_____	_____
Advertising	_____	_____
Hospitality/meals	_____	_____
Facility Use Fee	_____	_____
Stall Rental	_____	_____
Other: _____	_____	_____
Total Estimated Expenses	_____	_____
Net profit (loss)	_____	_____