

# CDS Competition Travel Grant Letter of Intent 2023

The CDS Travel Grant Committee has budgeted certain funds for the calendar year. CDS would like to support riders who are selected to participate in International and National Competition.

If you are interested in a Competition Travel Grant for 2023 to attend one of the final selection trials mentioned below, please send in this "Letter of Intent" before the event occurs. Only riders who have sent in this form will be eligible for a grant (exceptions: the Young Rider Coordinator must send in the form for the team). Both rider and owner must be members of CDS in good standing for either one to be eligible for grants. In the case of the NAYC, the grant, or some part of it, may be sent to the Chef or the Team Member, at the discretion of the committee. The 2023 maximum amount per person is \$2,500. No travel grants will be awarded to events within California. All information must be completed or travel grant cannot be considered.

**W9 FORM MUST BE ATTACHED**

Date \_\_\_\_\_ Name of rider \_\_\_\_\_

Permanent Address of rider \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

CDS Membership # \_\_\_\_\_ Social Security (required) # \_\_\_\_\_

Name of horse (s) \_\_\_\_\_

Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

Owner's Phone \_\_\_\_\_ CDS Membership # \_\_\_\_\_

Owner's Social Security (required) # \_\_\_\_\_

To whom should the check be made payable to? \_\_\_\_\_

Please check the eligible competition(s) you are hoping to attend:

- |   |   |
|---|---|
| <input type="checkbox"/> North American Junior Rider Championship                 | <input type="checkbox"/> Dressage Seat Medal Finals                 |
| <input type="checkbox"/> North American Young Rider Championship                  | <input type="checkbox"/> Para-Equestrian Championships              |
| <input type="checkbox"/> Festival of Champions Intermediaire I                    | <input type="checkbox"/> Festival of Champions Grand Prix           |
| <input type="checkbox"/> National Young Horse Dressage Championships              | <input type="checkbox"/> Developing Horse Grand Prix                |
| <input type="checkbox"/> Childrens Dressage National Championships                | <input type="checkbox"/> Developing Horse Prix St Georges           |
| <input type="checkbox"/> Young Adult Brentina Cup Dressage National Championships | <input type="checkbox"/> Pony Rider Dressage National Championships |

If awarded a grant are you willing to: write an article on your experience for Dressage Letters? Yes No Speak at Event / Meeting? Yes No

I plan to contribute back to the CDS Membership by (check your preference):

- |   |                                      |
|---|--------------------------------------|
| ( ) working with Juniors / Young Riders | ( ) working with Amateurs            |
| ( ) help on Annual Meeting              | ( ) help / support Championship Show |
| ( ) adopt a CDS Chapter to help         | ( ) other: _____                     |

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: Payment will be made upon return from the event for which the grant has been made.

**Return Letter of Intent to the CDS Central Office • P O Box 417 • Carmel Valley, CA 93924**

## **CDS Competition Grant Program**

### **Purpose:**

To establish an orderly process for the allocation of funds to aid travel by CDS members residing in California and Nevada who have been selected for participation in National and International dressage competition.

### **Administration:**

A sub committee of four members of the CDS Executive Board as appointed by the President with approval of the Executive Board.

### **Funding:**

Allocated funds are to be maintained in a separate account category by the CDS treasurer. Funds are to be derived from the \$3 fee per horse at CDS recognized competitions, funds from the CDS general fund and additional funds obtained through active fund raising efforts for this specific purpose.

### **Budgeting:**

Early each calendar year the committee will designate those competitions which will be considered for grants during the coming year. The designations will be made after consultation with USET and USEF. A designated amount will be budgeted for each venue and this amount will be distributed equally among qualified participants. Depending upon the number of qualifying events each year a grant will usually be between \$500 and \$1500. The ceiling amount per eligible candidate is \$2,500 per calendar year. Unused amounts can be carried forward into the next year.

### **Intent forms:**

Riders who would like to be considered for a grant during the calendar year ~~must~~ have a letter of intent on file in the CDS office before the event. Forms are available from the CDS office. The letter of intent for the current year listing the eligible competitions will also be printed in Dressage Letters and the Roster.

### **Payment of Grants:**

Payments will normally be made upon return from the event for which the grant has been made. In cases of need where earlier payment is absolutely necessary prior to departure, money may be advanced with a temporary loan agreement that becomes void upon completion of the travel. If both the owner and rider of a horse apply, the grant will be split, otherwise the grant goes to the applicant, which has traditionally been the rider.

### **Membership:**

Rider and owner must both be members of CDS in good standing to be eligible for grants. Riders are expected to comply with reasonable requests for service to the memberships in return for obtaining grant funds.

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership  
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ .....  
☐ Other (see instructions) ▶

☐ Exempt  
payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

or

Employer identification number

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign  
Here

Signature of  
U.S. person ▶

Date ▶

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,